



3rd May 2018

GUIDELINES - TRAINEE COMMITTEE ELECTIONS 2018

- There will be a total of 25 members of the TC, made up as follows:
 1. 23 elected members
 2. 2 ex-officio places for the immediate past Chair and Vice-Chair
- Vacant positions will be advertised in May, annually.
- To allow a democratic representation, members of the committee could serve up to a maximum of 2 terms.
- The ex-officio positions for the Chair and Vice-Chair will hold for a 2 year term.
- All NCHDs who are currently **fully subscribed Members of the College** are eligible to be nominated for participation in the Trainee Committee.
- All nominees will require proposing and seconding by two registered and fully subscribed Members of the College.
- Every two years the Committee will elect a Chair and Vice Chair from amongst its membership.

Election process 2018:

1. Application and nomination forms will be issued by email on Thursday, 03/05/18. Only those received back in the College by close of business on **Wednesday, 16/05/18** will be considered for election.
2. If the number of received membership applications exceeds **8** then an email ballot process will be held. The election process will be by secret ballot, overseen the College Personnel working with the Committee (Presently Ms Karen McCourt).
3. The information provided in the candidates' application form will be distributed among fully subscribed NCHD College members on Friday, 18/05/18, with a voting deadline of Wednesday, 30/05/18.
4. The first 8 NCHDs with the highest number of votes will be deemed as elected members of the TC for a two year term, beginning from June 2018. New members must be able to attend the (induction) Committee meeting (date TBC) to be deemed eligible.

Dr Roisín Plunkett
Chair, Trainee Committee 2016 - 2018